



CCCTS VICTORIA CHAPTER

MEETING MINUTES

Date of Meeting: February 8, 2022

Time: 03:00 PM

Executives Present: Terry Chalmers, Donna Kerkhoven, John Prichard, Paul Quinn

Margaret Phelan, Mikkel Bonner, Jean MacDonald,

Meeting Chair: Terry Chalmers

Minutes Paul Quinn

Absent Executives: None

Guests present: none

Location: Jean MacDonald's residence

Meeting Notes:

Meeting called to order at 3:14 pm

Previous minutes approved: John / Terry

Treasurer report: John Pritchard

- **Birthday account set up.**
- **New signatories of John, Mikkel, and Jean added to the account. Terry to be added at a later date**
- **\$24.62 spent on business cards**

Social Report: Margaret Phelan

- **VIC CCCTS CHAPTER FACEBOOK page to launch in March**
- **Six Mile Pub bike and social suggested for May when the weather is nice and members can be Will incorporate a Sunday ride.**

President's Report: Terry Chalmers

- **Ride Leader Responsibilities and guidelines discussed.**
- **Protocol for riders discussed**
- **Donna to send out Group Ride Safety Reminder prior to Sundays ride**
- **Leader Ride Workshop Action item**
- **New non-club riders to sign waivers prior to rides**

Jean MacDonald's Report

- **Birthday rides: Will be scheduled for the third Wednesday of the month. Start tentatively scheduled for March.**
- **Tulip Ride tentative dates: April 12 – 18**

Intake Protocol for new members / Discussion – no need for formal rules

Action Items

ACTION	ASSIGNED TO	DUE DATE
Leader Ride Workshop Action item	Terry	tbd
Wed Ride email	Donna	
Birthday Rides	Jeanne / Margaret	March start
Tulip Ride	Jeanne / Mikkel	tbd
Welcome package for new members	Margaret.	tbd
E-bike course	Donna K	tbd
Vic chapter facebook page	Margaret P.	March
Great Trail Ride	Paul Q.	tbd
GPS WORKSHOP	Terry C. / Donna / Alex	tbd

Rider Leadership manual

Terry C.

tbd

Website access for executives

Paul Q.

Feb

Meeting adjourned at 4:41 pm