

CCCTS GREATER VICTORIA CHAPTER

BOARD MEETING MINUTES

MONDAY 22 NOV 2021 @ 2 PM Don & Carol's home

Present/Board: Allen Olsen—Treasurer; Donna Kerkhoven—Ride Coordinator; Don Mais—Social Convener; ilka Olsen—Secretary

Present/Candidates: Mikkell Bonnor; John Pritchard; Paul Quinn; Margaret Phelan; Terry Chalmers

Call to Order—2.17

Approval of Agenda—Approved as amended.

Approval of Minutes— 21 Sept 2021; 2 Nov 2021 Approved as submitted

Terry moved; Mikkell seconded

Carried Forward—Planning Victoria Chapter AGM, 5 Jan 2022

1. AGM Agenda—
 - Reports of current Board Directors: It was agreed that outgoing board members including Alex Laird would provide brief summaries of their three years on the Board.

Action: ilka to contact Alex.

- Candidates standing for Board: Mikkell, John, Paul, Margaret, Terry. All will be introduced and make some brief remarks,
- Special Resolution: Bylaw amendment—Members-at-Large

Discussion re benefits i.e. Board would be able to add members-at-large.

Action: Mikkell will present motion for revision to by-laws to expand board from the current defined five positions by adding members-at-large standing for election.

Motion: By it resolved that Officers of the Chapter shall include Members-at-Large, whose function will be to assist other Officers, and that the Bylaws be revised accordingly.

2. AGM Venue/Luncheon/Bike Parking
 - Six Mile Pub on Old Island Highway at Six Mile Rd.
 - Bike Parking adequate.
 - Don provided update: Specific lunch menu still being worked out based on our budget.

Action: Don will continue to work with David Wong, owner, on menu, service and seating.

- Seating Arrangement—Discussion of best layout.
- Format/Timeline—Lunch at 1130; meeting from 12.45–2.30

Reports by outgoing board; special resolution; introduction of candidates; election.

3. AGM Notice to Membership by 1 Dec

- It was agreed to request an RSVP by mid-Dec for lunch headcount; reminder re vaccination proof. A reminder of event will be sent out 2 January with a deadline for reservation mid-December. A reminder of event will be sent out 2 January.

Action: Don will draft the notice and circulate for comments.

Action: On 1 December, Donna will send out notice to Chapter membership with link to minutes from inception of Chapter; will again send notice mid-Dec; will send reminder of meeting on 2 January; will attach pertinent by-laws and resolution to emails.

Recruiting New Ride Leaders—Mikkel & Donna attended ZOOM meeting by George Zorn. Purpose was to encourage participants to recruit new leaders for Hub & Spokes and Tours; appealed to all chapters to try to increase interest in CCCTS. Small working groups formulated some ideas; these are to be summarized & published in the December Newsletter. Chapter day-ride leaders also discussed but it was agreed to **carry forward** for further discussion by new Board.

Winter Social—Ute & Jim Grayson still willing to have a party at their home with a limit of 35. It was agreed that distancing and limiting attendance would be unworkable. The January AGM will serve well as a winter social event.

Succession: Terry hopes that former Board members will make themselves available to mentor new Board members when & if necessary. Allen reviewed Board positions:

President—Terry Chalmer

Treasurer—John Pritchard Allen will work with John on transition & signing authority change.

Ride Coordinator—Donna Kerkhoven incumbent

Social Convener—Margaret Phelan

Secretary—Paul Quinn

Member-at-Large—Mikkel Bonnor

Next Meeting—AGM Wednesday 5 Jan 11.30—2.30 @ Six Mile Pub

Adjournment 3.45