

**CCCTS Fraser Valley Chapter Steering Committee Meeting**

**Monday, April 7, 2025 via Zoom - 7:00 PM**

**Minutes**

**Attendance**

<b>NAME</b>	<b>IN ATTENDANCE</b>
Carolyn Carlisle	X
Edward Dillon (Chair)	X
John Edworthy	X Left at 7:10
Linda Hensman (Secretary)	X
Ann Marie Liggat	Regrets
Jenni Lynnea	X
Maggie McNeill	X
Annemieke Quinn	X
Tom Siems	X
Ralph White	X
Clark Woodland	X

**The meeting was called to order by Edward at 7 PM**

Edward expressed his appreciation to the SC members for the time they commit and the work they do on behalf of the CCCTS FV Chapter.

**Approve Minutes of March 3, 2025**

It was noted that the date for the “first” ride social was incorrect. It is April 16<sup>th</sup> not April 19<sup>th</sup>.

**Motion** to approve the amended minutes: Tom, seconded by Ralph. Approved

**1. Business Arising**

**a. First Aid Training: CPR-A & AED training**

To date, Ralph and Jenni have completed the course. Edward has been working through the list. The number of individuals who will be able to complete the course will be dependent on openings and budget.

**b. Route Manager Update**

Clark reported that two members (Warren Sunstrom and Ray Laflamme) had expressed an interest in taking on the role of FV Chapter Route manager. Ray requires some mentoring. It was agreed to accept Warren’s expression of interest and ask him to mentor Ray.

**Motion** to approve Warren and Ray: Maggie, seconded by Carolyn. Approved

**c. Google Drive**

Nothing further to report at this time. Clark will continue to investigate the use of Google Drive.

**d. Getaway Rides**

Victoria chapter has getaway rides which are organized by members and not the executive or rides committee. It was agreed that the idea of getaway rides was good, but since they appear to be happening anyway, there was no interest in formalizing a process for the FV Chapter.

**e. 2026 Succession Planning**

As part of the process for succession planning, a draft of the roles and responsibilities was prepared. Ralph submitted the information for the Rides Subcommittee.

**f. Membership Survey**

A survey was sent to members to determine interest in rides in the US. Seventy-four responses were received (24 leaders and 50 non-leaders) with the following results:

Yes – 16%

Maybe – 10%

No – 74%

It was agreed to continue to have rides in Canada only and to review this decision at the June SC meeting.

**g. Ride Leader changes**

The ride leader has changed for the April 16<sup>th</sup> ride and it has been updated in the calendar.

**h. Rec for Kids**

They do not pay volunteers but require funds for supplies and tools to repair bikes. It was suggested that we apply for Legacy funding. Having members volunteer at Rec for Kids might make our application stronger. It was suggested that the Bike Zone might be able to provide tools/supplies at a discounted price. Linda and Clark will follow up with respect to Rec for Kids needs and apply for Legacy Funding. An e-blast will be sent encouraging members to volunteer.

**For action by:** Clark and Linda

**i. SC - Roles and Responsibilities – Final Draft**

A draft of SC Roles and Responsibilities had been prepared. There were no further changes required.

**Motion** to accept the document as presented: Carolyn, seconded by Ralph. Approved

**2. New Business**

**a. Advocacy Subcommittee Report – March 20**

An overview of the report was provided by Edward.

**b. CCCTS Board Information relevant to Chapter**

In February the Board held a special meeting to discuss the future of CCCTS. It was satisfied with the current state with respect to membership and chapters.

**c. Communications Subcommittee Report**

Three e-blasts were sent during the past month. These included the survey of members interest in rides in the US, notification of the “first ride” social on April 16<sup>th</sup> and notification of the passing of Colin Wright.

**d. Finance Report**

The account balance is \$736.32 (unchanged from the previous month).

**e. Membership Report**

Three new members have joined. They are: Linda Smith, Danny Greig and Cheri Chapman.

**f. Rides Subcommittee Report**

The Wednesday rides have not been fully populated in the calendar due to a lack of ride leaders.

There was discussion about how to encourage/attract members to act in the role of leader but nothing was decided.

The matter of signing up for rides was raised and it was agreed that there was no need, at this time, to move to such a process.

**g. Social Committee Report**

The social for the “first” ride is organized. It will be at Redwood Park on April 16<sup>th</sup> with the ride going to JD Turkey Farm.

**h. Colin Wright**

Colin Wright, a long-standing member in the chapter, passed recently. Clark delivered an orchid and a card to his family on behalf of the FV chapter. It was greatly appreciated.

## DRAFT

### **i. Semiahmoo Rotary Club Ride to End Polio Now – July 12**

The Semiahmoo Rotary Club will be hosting a 30 and 60 km ride on Saturday, July 12 as a fundraiser for the Rotary International Polio Eradication initiative. Linda requested to send the information to Club Members. Clark to review to see if there is a policy regarding the sending of such notices to chapter members.

**For action by:** Clark and Linda

### **Next Meeting**

Monday, May 5, 2025 at 7 pm via Zoom

### **Adjournment**

8:08 PM; Moved by Edward, seconded by Carolyn