

CCCTS Fraser Valley Chapter Steering Committee Meeting

Monday, February 3, 2025 via Zoom - 7:00 PM

Minutes

Attendance

NAME	IN ATTENDANCE
Carolyn Carlisle	Regrets
Edward Dillon (Chair)	X
John Edworthy	X
Linda Hensman (Secretary)	X
Ann Marie Liggat	X
Jenni Lynnea	X
Maggie McNeill	X
Annemieke Quinn	X
Tom Siems	X
Ralph White	X
Clark Woodland	X

Approve Minutes of January 6, 2025

Motion to approve: Clark, seconded by Tom. Approved

1. Business Arising

a. Delta Golf Club/ AGM

The Delta Golf Club was deemed to be preferable to the Roadhouse for the AGM as it provided a larger room and good parking. Meal service needed improvement. Kings Links is another location to consider. Ann Marie to obtain more information.

For action by: Ann Marie

b. Advocacy Subcommittee Report – January 6

Edward provided highlights of the report. Links are provided in the report for submitting feedback on initiatives or reporting on infrastructure issues or providing feedback. Alternatively, concerns on cycling infrastructure can be forwarded to Edward.

c. First Aid Training: CPR-A & AED training

It was agreed that the five individuals currently on the list be given a deadline of April 1st to complete the training. If it has not been completed by then we will move to the

next five members on the list. Once a member completes training, 50% of the cost will be reimbursed and the next person on the list will be invited to participate in training.

For action by: Edward

d. SC Directory/ Updated Email List

The SC directory was sent out. Information was verified and one amendment required. Edward to update and send out.

For action by: Edward

2. New Business

a. Advocacy Subcommittee Report- February 16

An overview of the report was provided by Edward.

b. Communications Subcommittee Report

The January newsletter was sent out. The next one is planned for mid-April or early May.

c. Finance Report

The account balance is \$736.32 which includes the \$400 Chapter Grant for 2025.

d. Membership Report

There are currently 129 members – 4 new, 3 returning and 122 renewals.

e. Rides Subcommittee Report

An email will be sent out to last year's ride leaders and others who have been identified as possible leaders to determine their interest to be ride leaders this year.

This year the Rides Subcommittee will plan the rides and assign them to ride leaders. A leader may modify a ride but it will be vetted by the Rides Subcommittee

New nomenclature has been proposed naming rides. All rides this year will start with 25FV-...

First ride of the year will be on March 5th starting at Redwood Park.

Week of Rides is planned for July 14th to 18th.

Consideration is being given to cancelling the century ride and replacing it with a combined ride of the regular and relaxed groups (possibly along Centennial Trail).

f. Social Committee Report

It was agreed to have one meet and greet only for both ride groups on April 16th. It was suggested that two routes could be planned for the day to accommodate both the regular and relaxed riders.

May – Social at Delta Golf Course

June – Emma Lea Farms for strawberries

July - Week of Rides

August - Year end Social

As noted previously Ann Marie will obtain more information on Kings Links Golf as a possible social venue or ride destination.

g. Rider ID and Emergency Contacts

Edward will send out an email blast encouraging all riders to have emergency contact information in their saddle bag or taped to the seat post. Another option is to obtain a Road ID (click [here](#) for link).

For action by: Edward

h. Route Manager Update

It was agreed that all Rides Subcommittee members would be made Route Managers in RWGPS. Clark to update list.

For action by: Clark

i. Google Drive

It was suggested that Google Drive could be considered to upload documents that various members need access to. Such documents include the Membership List, Ride Leader Contact List, Ride Calendar planning document, etc. There was consensus that we needed more information. Clark to investigate further.

For action by: Clark

j. Password Protocol

It was agreed that at this time there was no need to change the password for access to the CCCTS FV Chapter website.

k. Getaway Rides

Some chapters offer “Getaway” rides – 2–3-day mini Hubs and Spokes. Should the FV chapter consider such offerings? This was referred to the Rides Subcommittee for further investigation and recommendation.

For action by: Rides Subcommittee

l. \$400 Chapter Grant

As noted previously the Chapter Grant has been received.

m. 2026 Succession Planning

Several members of the SC have indicated they will be stepping down at the end of the year. Individuals who know they will be leaving the SC are encouraged to identify other members who might be willing to take on their role. It was suggested that instituting a VP position would be beneficial. A succession planning process needs to be developed.

Edward will review the bylaws for information on roles/responsibilities. A comprehensive roles document would be beneficial.

For action by: Edward

3. Next Meeting

Monday, March 3, 2025 at 7 pm via Zoom

4. Adjournment

8:20 pm; Moved by Ann Marie, seconded by Tom.

Post Meeting Note:

ID Bracelets can be obtained from Universal Medical ID. Click [here](#) for link.