

CCCTS Fraser Valley Chapter Steering Committee Meeting
Monday, September 9, 2024 via Zoom - 7:00 PM

Minutes

Present: Edward Dillon, David Liggat, Ann Marie Liggat, Maggie McNeill, Tom Siems, Clark Woodland

Regrets: Carolyn Carlisle, Jenni Lynnea, Annemieke Quinn, Ralph White

1. Approve Minutes of 12 August, 2024 meeting

Motion to approve – Maggi, seconded by David.

2. Old Business

a) \$400 CCCTS Operating Grant

Edward reported that our chapter will be able to apply for the grant any time after January 1, 2025.

b) Week of Rides/H&S 2025

It was agreed that, in 2025 we will:

- have a Week of Rides similar to this year's event and
- not consider having a hub & spoke.

c) Streamlining the FV Chapter Library

It was agreed that some streamlining should be done but this is not an urgent priority. The Rides Subcommittee will address this over the winter.

d) Century Ride

Agreed to have a Century Ride in 2025 and possibly making it a metric rather than an imperial century ride so as to attract more participants.

e) Incident Report

Edward reported that:

- Dan Ramsden's completed Incident Report report was sent to CCCTS National, and
- CCCTS National will modify the current policy wording to clarify that chapter-related incidents require that an Incident Report be completed and sent to CCCTS National.

It was agreed that for FV Chapter purposes, in the case of a personal injury to a rider, an Incident Report did not need to be completed if the rider did not require a hospital visit and/or treatment by a first responder.

3. **New Business**

a) **Advocacy Subcommittee Report**

Edward reported that the HUB Committee did not meet in August. The next meeting is scheduled for Sept. 19 where the Committee will continue its work on road infrastructure and safety issues for future presentation/review with Surrey representatives.

b) **Communications Subcommittee Report**

No communication activity since the last meeting. The next Newsletter will be in October.

c) **Finance Report**

See Attachment 1A. Unchanged from August.

d) **Membership Report**

See Attachment 1B. One new member – Blair Whelan.

e) **Rides Subcommittee Report**

Nothing to report.

f) **Social Subcommittee Report**

Thanks to Lorna and Dan Ramsden for hosting a well-attended and enjoyable party on August 16th.

The next social event will be the AGM.

g) **AGM**

Tentative dates – December 3 or 5.

Location – Some concern that the Roadhouse room was too small. Edward to contact the Delta Golf Club.

Possible guest speaker(s) – FV members' travel experiences (e.g., Madhuri). Last year's guest speaker – Tobin Copley.

h) **Succession Planning (Serving on next year's Steering Committee)**

Edward – yes, preferably just one more year as President so we need to find someone to become President in 2026.

Tom – yes, will continue on Rides Subcommittee but will step down from the Executive Committee

David – will step down

Ann Marie – yes, one more year if needed

Maggie – yes, one more year

Clark – yes, but wants to shift some of his current duties to other SC members.

Dianne has resigned from the Steering Committee due to other commitments.

Edward to contact Ralph, Jenni, Mieke and Carolyn re. their intentions.

4. Next Meeting

Monday, October 21 at 7 pm via Zoom

5. Adjournment

8:15 pm; Moved by David, seconded by Ann Marie.

ATTACHMENT 1A

CCCTS FRASER VALLEY CHAPTER FINANCIAL REPORT						
As of August 31, 2024						
				Chapter		Total
				<u>Operations</u>	<u>Donations</u>	<u>Funds</u>
Opening Balance (November 1, 2023)				742.72	40.06	782.78
Revenues						
CCCTS Operating Grant				400.00		400.00
Account Transfer				40.06	-40.06	
Expenses						
Tour de Whatcom Payment				160.00		
April Pre Ride Social				131.76		
June 6th Lunch				552.90		
Service Charges				<u>1.80</u>		
				846.46		846.46
Closing Balance (August 31, 2024)				336.32	0.00	336.32

ATTACHMENT 1B

CCCTS FRASER VALLEY CHAPTER MEMBERSHIP REPORT					
As of August 31, 2024					
	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	
Prior Year's Membership	119	111	99	114	
New members	12	12	26	25	
Returning Members				8	
Non-Renewing Members	-20	-24	-11	-16	
Ending Membership	111	99	114	131	
One new member in August - Blair Whelan					