

**CCCTS Fraser Valley Chapter Steering Committee Meeting  
Monday, May 6, 2024 via Zoom - 7:00 PM**

**Minutes**

Present: Edward Dillon, Ann Marie Liggat, David Liggat, Jenni Lynnea, Maggie McNeill, Tom Siems, Ralph White, Clark Woodland

Regrets: Annemieke Quinn

**1. Approve Minutes of April 8, 2024 meeting**

Motion to approve – Ralph, seconded by Maggie.

**2. Old Business**

**a) FV Chapter Survey**

The next five survey questions in priority for discussion:

- Q9: Do you access the FV Chapter calendar before each ride?
- Q10: Do you download the ride route before each ride?
- Q16: Are you interested on being on the FV Chapter Steering Committee & contributing more to the membership? *Edward will follow up with Survey Monkey to see if he can obtain the names of members who might be interested in coming on the Steering Committee.*
- Q20: Do you have any additional positive or negative comments for this year's FV Chapter Steering Committee to assist them in making your membership experience better?  
*Of the 32 members who answered this question, 19 had a positive comment, 6 had no comment and 7 had a negative comment. Clark previously circulated a memo with his comments on the survey results. Edward will liaise with Survey Monkey to follow up on the negative comments.*
- Q1, 2, 8, 11 & 19: Q1: How long have you been a member of the CCCTS FV Chapter?  
Q2: What type of bicycle do you ride? Q8: Do you own a device to ride with that will tell you the distance that you have travelled & the speed that you have travelled at?  
Q11: Do you own a device to which you can download the ride route to? Q19: Will you be attending the FV Chapter AGM?

These questions provided useful information on member demographics and were not discussed further.

**b) CCCTS \$400 grant**

The grant has been received and deposited in the Vancity account.

**c) Video on accessing the ride library**

Several SC members had viewed the video and found it informative and useful. Agreed to mention the video (and where it can be found on the CCCTS website) in the next Newsletter.

**d) Bike repair workshop**

Ralph reported that the Bike Zone has offered to conduct a bike repair workshop for FV members (maximum 20 attendees) on Thursday, June 27<sup>th</sup>.

Clark to send an eblast to the FV membership with information on the workshop and asking members who are interested in attending to register via return email.

**e) Changes in the CCCTS-RWGPS website management list for the FV Chapter**

Clark reported that, as per the SC's request, Richard Tobin, the Club's RWGPS Administrator has updated the FV Chapter's CCCTS RWGPS Library privileges as follows:

Member Manager - Clark Woodland

Route Managers

- David Liggat
- Raph White
- Jenni Lynnea
- Maggi McNeill
- Edward Dillon
- Tom Siems

**f) FV Chapter ride invitation to the Victoria Chapter**

Agreed to invite Victoria Chapter members to a ride on June 6<sup>th</sup>.

Clark to contact the Victoria Chapter to advise them of our preliminary plans. Rides and Social subcommittees to decide on a route and social events.

**3. New Business**

**a) Advocacy Subcommittee Report**

See report in Attachment 1.

**b) Communications Subcommittee Report**

Eblasts to be Sent Prior to Next Newsletter

Preliminary Notice of June 6<sup>th</sup> ride with Victoria members.

Preliminary Notice of June 27<sup>th</sup> maintenance workshop at Bike Zone.

## Next Newsletter

New members.

Updates on:

- June 6<sup>th</sup> ride with Victoria members
- June 27<sup>th</sup> maintenance workshop at Bike Zone
- Week of Rides
- Coming social events.

Key points from member survey.

Video and memo on accessing the CCCTS RWGPS ride library.

How to report dangerous road conditions and safety issues to the City of Surrey.

Change in Motor Vehicle Act - As of June 3, 2024, motorists travelling at 50 km/h or less must pass a cyclist with at least a 1-meter clearance and, if they are travelling at more than 50 km/h, with at least a 1.5-meter clearance.

## Follow up Eblasts (with final details)

- June 6<sup>th</sup> ride with Victoria members
- June 27<sup>th</sup> maintenance workshop at Bike Zone
- lunch at Emma Lea Farm – June 19 or 21
- Week of Rides – July 22-27

### **c) Finance Report**

See report in Attachment 2A.

### **d) Membership Report**

See report in Attachment 2B.

### **e) Rides Subcommittee Report**

June 6<sup>th</sup> Ride with Victoria Members - Planning underway – final report at June 3<sup>rd</sup> SC meeting.

Week of Rides – July 22 -27 - Planning underway – update at June 3<sup>rd</sup> SC meeting.

Tom Sleet, the owner of the Bike Zone bike store (King George and 24th Ave. in South Surrey) has offered to conduct a bike maintenance/repair workshop for FV Chapter members on Thursday, June 27th beginning at 6 pm.

**f) Social Subcommittee Report**

Thanks to Mieke and Edward for organizing coffee and cookies for the two “meet and greet” rides in April.

May 29<sup>th</sup> ride (Warren Sunstrum) – lunch at Hopcott Farms in Pitt Meadows.

June 6<sup>th</sup> Ride with Victoria Members - Planning underway – final report at June 3<sup>rd</sup> SC meeting.

June 19 or 21 – lunch at Emma Lea Farm – planning underway.

Week of Rides – July 22 -27 - Planning underway – update at June 3<sup>rd</sup> SC meeting.

**g) CCCTS COVID policy**

Edward commented that CCCTS has updated its Communicable Illnesses Policy and Procedures for Tours and Hub and Spokes - <https://cccts.org/club-document/communicable-illness/>

The communicable illness risks associated with Tours and Hub and Spokes in particular relate to air travel, sharing rooms, public transportation and group events.

**4. Next meeting:** Monday, June 3rd @ 7 pm via Zoom

**5. Adjournment**

8:27 pm; Moved by Ann Marie; seconded by Jenni.

## ATTACHMENT 1

### Advocacy Subcommittee Report – May 6, 2024 (Edward Dillon)

#### HUB Surrey/White Rock meeting – 16 April 2024

##### **Project Review**

- 148 Street Improvements – The problem with these types of projects is that public input comes after the contract has been awarded. Much more difficult to implement cycling infrastructure changes.
- 72 Ave extension 152 Street to 176 Street needs improvements – Petition and letter writing campaign started. The purpose is to encourage the city to provide a Safe Space for People to Walk and Cycle. 217 letters sent to the City of Surrey from various concerned citizens so far. The petition will be kept open for a little longer to allow CCCTS and O5O clubs, and other riding groups to submit their concerns. ([www.Bikehub.ca](http://www.Bikehub.ca))

##### **SkyTrain Project on Fraser Highway**

HUB S/WR is concerned about the lack of bike signage due to BC Hydro changes on Fraser Highway for the SkyTrain extension.

##### **BC Passing Distance Law Changes**

New laws will protect vulnerable road users. As of June 3, 2024, motorists must pass a cyclist with at least a 1-meter clearance if they are travelling at 50 km/h or less; & with at least a 1.5-meter clearance if they are travelling at more than 50 km/h.

##### **Bike Day with Rotary June 1, 2024**

It looks like 150 people have signed up. We will need 4 to 5 bike leaders. Register at <https://portal.clubrunner.ca/259/Events/rotary-club-of-surrey-bike-day-june-1-2024>

- Registration fee \$10/person or \$20 per family of 4. (which includes 2 kids 5 -14 years old)
- Participants arrival & registration: 9:30am – 10:00 am
- Briefing & bike checkup: 9:30 am – 10:45 am
- Bike route & estimated ride time: Family with kids 5 years or older: 7.1KM, 40 mins; Adults -16.1KM, 65 mins

##### **Top 10 gaps and small fixes**

Scott, General Manager, Engineering, City of Surrey is looking for some gaps and small fixes. Here are some examples:

- 84<sup>th</sup> Ave 158 street to 156 street, westbound no bike lane; City needs to pave the shoulder.
- 84<sup>th</sup> Ave 160 street to 158 street; City needs to install “Take the lane” signage.
- 84<sup>th</sup> Ave through Bear Creek Park; City needs to install ramp so that westbound cyclist can join MUP when you hit the hill.

- 192 street north and south of 60 Ave by Latimer Road Elementary School; City needs to post signage.
- 144 street from 104 Ave to 100 Ave; City needs to pave the shoulder to allow for bike path to connect the MUPs.

Riders can submit similar problems (debris in bike lanes; bike lane gaps on various roads; safety issues; etc.) directly to the city via the City of Surrey website ([www.surrey.ca](http://www.surrey.ca)); & riders are encouraged to do that. However, HUB S/WR is also compiling a list of inconsistencies in the riding infrastructure of the City of Surrey & would like to hear those issues as well. This would allow HUB S/WR to consolidate issues & provide a stronger voice at the negotiation table. If you have seen any inconsistencies during your various rides in Surrey &/or White Rock please send them via email to Edward Dillon [drecdillon@gmail.com](mailto:drecdillon@gmail.com) & he will forward them to Tim Yzerman, chairperson, HUB S/WR.

### **Go by Bike Week June 3 to 9**

Join our HUB Surrey group to record your trips & further promote cycling in the community. [www.Gobybikebc.ca](http://www.Gobybikebc.ca). **Newton Car Free Event ([www.carfree.ca](http://www.carfree.ca)) on June 8.** HUB S/WR will have a celebration station at this event.

### **Surrey Doors Open event May 25**

Surrey Engineering Operations, 6651 – 148<sup>th</sup> street from 11 am to 4 pm. These events allow the public to see the inside working of the Surrey infrastructure. There will be a bike valet & bike repair station at the site.

### **First Aid Training**

HUB S/WR is looking into potentially offering first aid training to their ride leaders. More information to follow.

**ATTACHMENT 2A**

| <b>CCCTS FRASER VALLEY CHAPTER FINANCIAL REPORT</b> |  |  |  |                          |                         |                     |
|---|--|--|--|--------------------------|-------------------------|---------------------|
| <b>As of April 30, 2024</b>                         |  |  |  |                          |                         |                     |
|   |  |  |  | <b>Chapter</b>           |                         | <b>Total</b>        |
|   |  |  |  | <b><u>Operations</u></b> | <b><u>Donations</u></b> | <b><u>Funds</u></b> |
| <b>Opening Balance (November 1, 2023)</b>           |  |  |  | 742.72                   | 40.06                   | 782.78              |
| <b>Revenues</b>                                     |  |  |  |                          |                         |                     |
| CCCTS Operating Grant                               |  |  |  | 400.00                   |                         | 400.00              |
| <b>Expenses</b>                                     |  |  |  |                          |                         |                     |
| Tour de Whatcom Payment                             |  |  |  | 160.00                   |                         |                     |
| April Pre Ride Social #1                            |  |  |  | 65.88                    |                         |                     |
| Service Charges                                     |  |  |  | <u>0.90</u>              |                         |                     |
|   |  |  |  | 226.78                   |                         | 226.78              |
| <b>Closing Balance (April 30, 2024)</b>             |  |  |  | <b>915.94</b>            | <b>40.06</b>            | <b>956.00</b>       |

**ATTACHMENT 2B**

| <b>CCCTS FRASER VALLEY CHAPTER MEMBERSHIP REPORT</b> |                    |                    |                    |                    |
|--|--------------------|--------------------|--------------------|--------------------|
| <b>As of April 30, 2024</b>                          |                    |                    |                    |                    |
|  | <b><u>2021</u></b> | <b><u>2022</u></b> | <b><u>2023</u></b> | <b><u>2024</u></b> |
| Prior Year's Membership                              | 119                | 111                | 99                 | 114                |
| New members  | 12                 | 12                 | 26                 | 16                 |
| Returning Members                                    |                    |                    |                    | 6                  |
| Non-Renewing Members                                 | -20                | -24                | -11                | -18                |
| Ending Membership                                    | 111                | 99                 | 114                | 118                |