

CCCTS Fraser Valley Chapter Steering Committee Meeting

Monday, November 6, 2023 - 7:00 PM via Zoom

Members Present: Edward Dillon, John Evanochko, David Liggat, Jenni Lynnea, Neil McNeill, Ralph White, Clark Woodland

Regrets: Ann Marie Liggat, Maggie McNeill, Tom Siems

MINUTES

1. Approve Minutes of October 2nd meeting

Moved by Edward, seconded by David. Approved.

2. Old Business

a) AGM

Edward confirmed the room reservation and menu arrangements for the Roadhouse Grill (1781 King George Blvd.).

The Atrium room can accommodate up to 40 people. Room is booked from 11 am to 2:30 pm, but at the moment, the room is available after that.

The meeting will begin at 11 am and the guest speaker (Tobin Copley, Injury Prevention Lead at Fraser Health) will speak after the meeting is brought to order and the Minutes of the 2022 AGM are approved (11:15 or so).

Clark will send out the Notice of Meeting to members and request that members planning to attend RSVP to give us an idea of the attendance.

We will have a draw to award door prizes. Edward will buy a roll of tickets to be used for the draw. Several bike stores have been/will be approached re. contributing door prizes. Clark has 6 pairs of cycling glasses from last year's AGM.

b) CPR and first aid training

Edward reported that his contact, Trevor White, has changed employers and that may affect his timing/availability to do the training as initially planned for January and his access to materials he would use. The current plan is still to:

- have a 7-hour course (2 hours CPR, 5 hours basic first aid),
- have 20 – 25 participants and invite 0-5-0 members if spaces are available, and
- charge participants \$15.

Possible venues (information provided by Ralph):

- Turnbull Room (full room or half room depending on the number of participants) at the South Surrey Rec. Centre; or
- White Rock Culture and Recreation facilities.

Funding may be available from CCCTS. Edward has approached the Board about the funding application process.

3. New Business

a) Advocacy Subcommittee Report

Edward, John and Neil were unable to attend the HUB meeting on October 19th where local First Nations made a presentation on and sought support from HUB for the local Great Blue Heron Way. A system of trails that would connect local First Nations and be integrated with the Trans Canada Trail. Edward will send minutes from the meeting to Clark for circulation to SC members.

b) Communications Report

Clark reported that the October Newsletter was sent out.

The next Newsletter will be later in November with information on the AGM, the winter ride program, a membership renewal reminder and an invitation to serve on the Steering Committee. Information on the proposed First Aid course and Hub and Spoke will be deferred to a future Newsletter when there are more specific details.

c) Finance Report as of October 31st

See attached. Clark reported the current balance of \$782.78 includes \$160.79 owing to the Tour de Whatcom participants; which will be paid out in December; leaving a Chapter funds balance of \$621.99.

d) Membership Report as of October 31st

See attached. There was a net gain of 15 members in 2023.

e) Rides Subcommittee Report

i. Hub & Spoke 2024

It was agreed to offer a Week of Rides in June or July of 2024. The Rides Subcommittee (David, Jenni, Ralph, Tom) will meet to discuss the scope of the event in more detail, such as:

- incorporating relaxed rides,
- inviting members from the Victoria and Metro Vancouver chapters to participate, and
- offering billets.

ii. Relaxed Ride Plans

- Jenni confirmed that the relaxed rides will continue every second Friday going forward indefinitely
- She is currently recruiting leaders for those rides & will populate the events calendar with those leaders as they become available
- The attendance for these rides will be posted in the calendar similar to the Wednesday rides
- Emails will no longer be sent to the membership to advertise these rides

f) **Social Subcommittee Report**

The next social event will be the lunch at the AGM on December 14th.

g) **FV Chapter Survey**

There was general agreement that the proposed survey as designed should proceed. Edward will post the survey on Survey Monkey and will offer two draw prizes to encourage participation.

h) **“Death of a Member” & “Injured Member” policies**

Clark proposed the following minor change (highlighted in yellow) to the current policy.

In the event of the death of a CCCTS Club Member, the Executive will work with the Social Sub Committee to send "an Orchid and a card" ASAP to the Family.

*Should a **non member** Spouse/Partner pass, then a card will be sent to the family.*

At this point, the club will only acknowledge for a death & not for an injury of a rider.

Moved by Neil, seconded by Ralph. Approved.

i) **Succession planning**

John will be stepping down from the Steering Committee as he has taken on a leadership role in HUB Langley. Edward thanked John for his contribution to the SC.

4. **Next meetings**

AGM -Thursday, December 14th @ 11 am

SC – Monday, January 8th @ 7 pm via Zoom

5. **Adjournment**

Neil moved to adjourn the meeting @ 7:56 pm; seconded by Jenni. Approved.

CCCTS FRASER VALLEY CHAPTER FINANCIAL REPORT						
As of October 31, 2023						
			Chapter			Total
			<u>Operations</u>	<u>Donations</u>		<u>Funds</u>
Opening Balance (November 1, 2022)			644.61	40.06		684.67
Revenues			0.00	0.00		0.00
Tour de Whatcom Deposit			160.79			160.79
Expenses						
April Pre Ride Social			-61.78			-61.78
Service Charges			<u>-0.90</u>			<u>-0.90</u>
Closing Balance (October 31, 2023)			742.72	40.06		782.78

CCCTS FRASER VALLEY CHAPTER MEMBERSHIP REPORT				
As of October 31, 2023				
	<u>2021</u>	<u>2022</u>	<u>2023</u>	
Prior Year's Membership	119	111	99	
New members	12	12	26	
Non-Renewing Members	<20>	<24>	<11>	
Ending Membership	111	99	114	