

Fraser Valley Chapter Steering Committee Meeting

1:00 pm. Monday, November 25, 2019

Janet Whitehead's Home. 5148 Westminster Lane, Ladner, Delta

Members Present: Sandra de Best, Lynn Harding, David Liggat, Andrew McIndoe, Neil McNeil, Helena Munro, Ralph White, Janet Whitehead, Clark Woodland

Regrets: Mieke Quinn, Larry Weldon, Leslie Beleski

1. Call to order and declare quorum.
2. Approve minutes from October 7th meeting. Moved by Ralph White, seconded by Lynn Harding. Approved.

3. CCCTS Director Update

- Janet reported she will stay on as director for one year
- The difficulty of operating within the current budget is discussed. Helena and Janet to prepare a motion to present at the AGM, proposing a new budget, aiming to raise the base allotment, possibly to \$1000.
- The question of whether or not the Fraser Valley chapter could carry on should the national organization fail was asked, with the answer being yes. Rides, hub and spokes and social events would carry on.
- A letter of thanks to Fraser Valley members that have worked at the national level will be drafted by the secretary and sent to Rick Borejsza, Janet Whitehead and Jenny Lynnea.

4. Fraser Valley AGM follow up

- Helena to book space at the South Surrey Arts and Rec Centre for next year's AGM on October 26, 2020, 10 am-12pm. The meeting may include a presentation by a club member of a completed tour.

5. Membership Report

- 4 new members FV-Kim Martin, Sandra Finch, Dan Hayward, Doug Oram. Weekly ride list has 102 FV members and 14 MV members. It is anticipated that 10-15 members will not renew.

6. Financial Report

-Money received from Bruce	\$129.29
-Money owing	
-C Clark (Oct. meeting room rental)	\$20
-Helena (AGM room rental)	\$15.60
-Helena (AGM coffee)	<u>\$53.39</u>
Total	\$88.99
-Projected balance	\$40.30
Anticipated 2020 funding from CCCTS	\$400.00

As Treasurer, Clark will set up a club bank account at Van City.

Clark to send out email notifying members that annual dues can be paid now and will be accepted until Jan. 31, 2020. Members to indicate FV chapter.

7. Fraser Valley Organization Structure as of Nov. 25, 2019

-Executive Committee – President-Neil McNeil

 President Elect-

 Past President-Janet Whitehead

 Treasurer- Clark Woodland

 Secretary- Sandra de Best

-Ride Coordination-Carol, Andrew, Ralph, David

-Communications- Leslie

-Membership Administration-Clark

-Social and Special Events-Helena, Lynn

-Tours, Hub and Spokes- Janet, Mieke, Lynn

-Education, Safety, Advocacy- Neil, Helena

Non steering committee members- Aline Lavoie, Debbie Scott (social)

 Jill Weldon (Hub and Spoke)

 John Evanochko (Advocacy)

Sub committees to operate autonomously, without needing to confer with executive as they formulate their plans.

Helena will provide a template for committees to fill in as they set goals, firm up details of implementation including start/end dates.

Forms to be filled out by mid December.

8. New Business

-Discussion of possible club involvement with REC for kids, a non profit organization providing sports equipment to disadvantaged youth. Possible route for FV may include small groups attending REC bike maintenance sessions with the goal of these members becoming volunteers for REC. Committee to continue to investigate feasibility of FV involvement.

- Andrew calling for Wednesday riders to be familiar with the planned route for the day and to check for cancellation emails due to icy conditions.

-Neil raises the need for clear guidelines for ride leaders which may encourage more ride leaders to come forward. A program of assistant ride leaders may help a member to transition to leader with confidence.

-Committee members asked to email Neil their thought on the newsletter/bulletin issue regarding frequency, content and method of delivery to members.

9. Winter Lunch

-Thursday, Feb. 6 at Roadhouse Restaurant. Helena to make arrangements.

10. Next Meeting

-January 6, 9am. Sandra's home 16338 12B Ave., Surrey

11. Adjournment