

**CCCTS Fraser Valley Chapter**  
**Steering Committee Meeting Minutes**  
**White Rock Library**

**June 10, 2019; 4:00 to 5:30 pm**

**Members Present:** Leslie Beleski, Chris Hodgson, Bruce McLean, Andrew McIndoe, Helena Munro, Ralph White, Clark Woodland

**Regrets:** Neil McNeill, Mieke Quinn, Larry Weldon, Janet Whitehead,

1. Call to order and declare quorum
2. Approve Minutes from May 6th SC meeting. Moved by Andrew McIndoe; seconded by Helena Munro. Approved
3. CCCTS Director Update  
No report.
4. Membership report – 3 new members - Colin Walliser, Irene Neave and Leslie Rogers; weekly ride list now has 93 Fraser Valley chapter members plus 11 Metro Vancouver chapter members.
5. Financial report – reviewed by Bruce McLean
6. AGM arrangements update - Helena
  - Arrangements completed – South Surrey Rec. Centre; Monday, October 28th
  - Subcommittee is exploring several options for a guest speaker.
7. Changes to ride administration processes
  - Bruce McLean volunteered to administer the weekly ride program. He demonstrated the changes he was recommending to the current ride administration process which will simplify the ride leaders' responsibilities and member communications.
  - The Steering Committee members made several suggestions and approved the changes and suggested implementation plan proposed by Bruce and with an implementation trial beginning with the June 12<sup>th</sup> ride.
  - Clark will prepare a memo to ride leaders and riders explaining the changes and the benefits they will bring.
  - We will continue to have a ride schedule on Google Drive. Leaders will post their ride information in the ride schedule and Bruce will input this information into the Event/Calendar section on the CCCTS website.
  - It was agreed that the map library needs to be updated.
8. Club jersey project

Chris reported on the results of the vote with the jersey design proposed by the Ottawa Chapter

being the clear winner. The next step (already underway) is to finalize the ordering and payment arrangements with the manufacturer and then inform prospective purchasers.

#### 9. Rides

Andrew reported that recent rides have gone well.

Clark reported that he will be sending an email to all members this week asking for volunteers to sign up to lead rides for the period July to December. The email will also invite people who haven't led rides before to consider doing so and co-leading and mentoring support would be provided.

It was agreed that, when possible, we should offer a shorter alternative to the scheduled Wed. ride.

#### 10. Education, Safety and Advocacy

Helena reported that the maintenance workshop held on June 3<sup>rd</sup> went very well (19 people attended) and thanked Andrew McIndoe, Ralph White and Gary Loosemore for their efforts.

Based on the success of this workshop, Helena suggested the Steering Committee consider offering another workshop later in the year – either one like the one just held at Bakerview Park or, perhaps, at MEC or the Bike Zone.

John Evanochko and Clark will be attending the Transportation Summit on June 17<sup>th</sup> and 18<sup>th</sup> in New Westminster.

#### 11. Tours and Hub and Spokes

Chris reported that he and Mieke had some further research on the idea of having a hub and spoke on the Chilliwack area. The Victoria Chapter is planning their hub and spoke in mid September so the FV hub and spoke would take place in the spring or early summer.

Clark provided some preliminary information on a possible 4-day hub and spoke based in Mt. Vernon proposal which he suggested would just be for FV chapter members,

#### 12. Social

Helena and Chris reported plans are on track for the BBQ on August 23<sup>rd</sup> and discussed pre event communication strategy.

The idea of moving the Christmas Lunch to a January date when members social calendars are less busy was discussed.

13. Newsletter

Will be published in the next few days.

14. Next meeting – Monday, July 8<sup>th</sup>

15. Adjournment – 5:30 pm. Moved – Leslie Beleski. Approved

10. Next meeting – July 8<sup>th</sup>

- Since Bruce doesn't want to be on the SC, meeting in his condo's amenities room is no longer an option

11. Adjournment

Documents to Bring

Minutes from the May meeting

Memo re. new email format and shorter ride

Mt. Vernon Hub and spoke proposal

My chart comparing FV to NCR practices

My most recent memo to Bruce