

**CCCTS Fraser Valley Chapter**  
**Minutes of Steering Committee Meeting**  
**White Rock Library**  
**May 6, 2019; 4 to 6 pm**

**Members Present:** Leslie Beleski, Chris Hodgson, Bruce McLean, Neil McNeill, Andrew McIndoe, Helena Munro, Mieke Quinn, Janet Whitehead, Clark Woodland

**Regrets:** Larry Weldon

1. Call to order and declare quorum
2. Approve minutes from April 1st meeting; Moved by Clark; seconded by Neil; Approved
3. SC changes
  - Janet welcomed Bruce McLean to the SC; Bruce will serve as Treasurer.
  - Clark reported that Madhuri Pendharkar has stepped down from the SC due to other commitments.
  - Neil reported that Ralph White has indicated he would like to join the Steering Committee.
4. CCCTS Director Update – Janet
  - No report.
5. Membership report - Clark
  - Four new members – Dan and Lorna Ramsden, Dawn White and Tom Siems
  - Now have 91 FV chapter members + 12 Metro Vancouver members on weekly ride list.
6. Financial Report
  - Bruce distributed and explained the current financial report. Of the \$400 provided by CCCTS for 2019, \$125 has been spent on room rentals for SC meetings thus far leaving cash on hand of \$275.
7. AGM arrangements
  - Venue: South Surrey Rec. Centre (14601 20<sup>th</sup> Ave.)
  - Time: 10:00 – 12:00.
  - Light refreshments (i.e., coffee and cookies); donations accepted as food expenses are not eligible for CCCTS funding.
  - Room rental fee and proof of insurance have been sent to the City of Surrey.
  - Note – date of next year’s meeting should be after the CCCTS financial year end of October 31<sup>st</sup>.

## 8. Ride Coordinator

- Still no one has come forward to replace Neil Moroney who steps down at the end of May.
- If necessary, Clark will take over Neil's duties for the month of June.
- When a ride leader wishes to send out a "go/no go message" on Wed. morning, the current procedure is for the ride leader to contact the Ride Coordinator who sends an email to all FV members. It was agreed to streamline the communication process and reduce the Ride Coordinator's workload by having ride leader's post "go/no go" messages on the ride schedule (Excel spreadsheet) located on Google Drive. Riders can access the ride schedule to check on the status of that day's ride.
- Clark will liaise with Neil Moroney to make the changes to the ride schedule spreadsheet including adding edit security controls.
- The SC accepted Bruce's offer to undertake a project to explore using the CCCTS website for hosting ride schedules and communicating with members.

## 9. Club jersey project

Chris gave an update on the club project report involving the FV, NCR, Comox and Victoria chapters in terms of designs, colours, fabrics, pricing and payment/delivery options.

The SC agreed that Chris has the authority to choose the jersey design/colour/fabric option being recommended by the FV chapter.

## 10. Subcommittee reports

### a) Rides – Andrew, Larry and Chris

The rides between now and the end of June now all have leaders.

It was agreed:

- not to add a second ride to the weekly schedule at this time (primarily due to the shortage of ride leaders), and
- to encourage FV ride leaders to reschedule Wed. rides than have been cancelled due to rain and to organize "pop up" rides.
- Chris confirmed the Century ride is scheduled for Sunday, August 25<sup>th</sup>. The event will be mentioned in future Newsletters and eblasts.

Two suggestions:

- a training/conditioning plan be developed for interested riders, and
- there be "organized refreshments" with the costs offset by a registration fee.

### b) Education, Safety and Advocacy - Janet, Neil, Helena

The subcommittee reviewed the 2019 Workplan document they had prepared.

Of particular importance is the basic maintenance workshop planned for June 3 (10 am to noon;

Bakerview Park, 1845 154 St. Surrey) which will be promoted in the next Newsletter and eblasts. RSVP not required; just show up.

c) Tours and Hub and Spokes – Mieke, Chris, Larry

No progress since the last meeting. Still considering possible options.

In addition to the CCCTS Hub and Spoke being considered by the subcommittee, Clark suggested having a Hub and Spoke in 2020 based in Mt. Vernon that would just be for FV chapter members. Route maps already exist so it would be quite easy to organize and deliver. Clark to provide more information.

d) Social - Helena, Chris

Chris has kindly offered to host a BBQ on Friday, August 23<sup>rd</sup>.

Planning Issues

- Chris will need additional BBQs and chairs.
- Will need volunteers to assist Chris and Margaret.

e) Communications - Leslie and Clark

There were no questions/comments on the Communications report circulated earlier.

10. Next meetings - 4 pm in the White Rock Library.

- Monday, June 10<sup>th</sup>
- Monday, July 8<sup>th</sup>

11. Adjournment – 6 pm - Moved by Mieke. Approved.