

CCCTS Fraser Valley Chapter
Minutes of Steering Committee Meeting

White Rock Library

April 1, 2019; 4 to 6 pm

Members Present: Leslie Beleski, Chris Hodgson, Andrew McIndoe; Helena Munro, Mieke Quinn, Larry Weldon; Janet Whitehead, Clark Woodland

Regrets: Neil McNeill, Madhuri Pendharkar

1. Call to order and declare quorum
2. Approve minutes from March 4th meeting; Moved by Chris; seconded by Andrew; Approved
3. Insurance
 - Janet and Bruce Daykin have been talking to the insurance broker (Sports BC) re. clarifying the term “sanctioned rides” and there will be wording changes to clarify the situation.
 - Clark has contacted Langley, Delta and Surrey re. their liability insurance requirements for room rentals.
4. CCCTS Director Update – Janet
 - Need to coordinate timing of FV chapter proposed 2020 hub and spoke with other CCCTS tours/hub and spokes.
5. Membership report - Clark
 - One new member – now have 86 FV chapter members + 12 Metro Vancouver members on weekly ride list.
6. Communications update - Clark
 - March 4th SC meeting minutes and March Newsletter will be posted on the CCCTS website this week.
7. Treasurer report
 - Bruce McLean has proposed accounting for local chapter expenses (funded with a \$400 annual contribution from CCCTS) for now to avoid bank service charges.
 - Expenses to date - \$105 for SC meeting room rentals (\$65 for initial SC meeting at Semiahmoo Library; \$20 each for 2 meetings at the White Rock Library).
 - There will be a brief financial statement at each Steering Committee meeting and chapter AGM in the fall.
8. AGM date and arrangements
 - Investigate availability for meeting in late October or early November at Surrey Rec. Centre – Neil.

- Investigate catering options for consideration at next SC meeting - 10 am meeting with coffee and baked goods or a mid day meeting with a light lunch; target budget - \$10/person (meal costs are not eligible for legacy fund funding) – Neil.
- Make decisions on date, time and catering at next SC meeting.

9. Sub committee structure and composition

- Helena indicated she would be stepping down from the Tours/Hub and Spoke subcommittee due to other commitments but will continue on the Social and Education, Safety and Advocacy subcommittees.
- Larry volunteered to serve on the Tours/Hub and Spoke subcommittee.

10. New Ride Coordinator

- Neil Moroney wrote a job posting which will appear in the March Newsletter.
- Neil has a number of suggestions for streamlining the Ride Coordinator's duties which deserve Steering Committee consideration. Follow up at next meeting.
- Andrew suggested that ride leaders mention the need to find a new Ride Coordinator in their weekly pre ride safety talks.
- Agreed we should seek out a back up Ride Coordinator.

11. Subcommittee reports

a) Rides – Andrew, Larry and Chris

Some discussion on getting people to volunteer to lead rides.

- The chapter currently has a good number of people who have led in the past. If more of them would volunteer to lead just one ride every 3 months, our current ride leader shortage would be solved. Some leaders are reluctant to commit to leading a ride several months in advance because of possible travel plans.
- Agreed to send a call for leaders (via email and/or Newsletter).
- Chris indicated the Century ride is scheduled for Sunday, August 25th.

Three proposed changes in weekly rides program.

- If the weather forecast for the regular Wed. ride indicates the ride will be canceled, the leader can move the ride to another day in the week. (This week, Andrew did exactly that. The Wed. forecast called for rain so Andrew rescheduled the ride to Tuesday and 20 riders showed up).
- Agrees to have a trial with offering a second ride each week which would be longer and faster.
- Agreed to have one ride a month with a more distant starting point (e.g., Carol is leading a ride in April starting in Mt. Vernon and Clark is leading a ride in May starting in Sedro Woolley) or a unique

destination (e.g., the taco stand on Guide Meridian).

b) Education, Safety and Advocacy - Janet, Neil, Helena

Education and Safety

There was general agreement that we will not use courses offered by 3rd parties (e.g., CanBike, HUB) to train new FV leaders because of cost and, possibly, different “messages” from our chapter’s guidelines.

Rather, we can provide our own training by a combination of:

- short courses given by experienced ride leaders using the recently updated Leader’s Guide, and
- mentoring prospective new leaders during a ride.

Janet reported on the research Neil has done on bike maintenance courses through MEC. Up to 75% of eligible costs would be paid using CCCTS legacy funds. More information at the next meeting.

Andrew suggested expanding the pre ride safety talk to include maintenance tips.

Advocacy

Janet reported that BC Cycling Coalition (BCCC) is organizing the BC Active Transportation Summit, June 17-18, 2019 at the Anvil Centre in New Westminster. Learn more at <https://www.atsummit.ca/>

Janet reported that she has learned that HUB provides input to the City of Delta, Township of Langley and City of Langley on cycling related issues. Janet to follow up with HUB staff.

c) Tours and Hub and Spokes – Mieke, Chris, Larry

Preliminary discussion on possible locations – Chilliwack (Vedder River Campground); Hazelmere RV Park and Campground; central Langley; Bellingham.

d) Social - Helena, Madhuri, Chris

Considering a summer evening BBQ; need to book a venue soon; possibly a weekday evening.

e) Communications - Leslie and Clark

Outlined 2019 communication plan. No questions or comments.

Helena volunteered to write on safety issues.

General agreement that the Newsletter would not be used for “buy and sell”. Members can use Facebook for posting buy and sell notices.

f) Club jersey project – Chris

Several chapters are collaborating on a “national” jersey project. See April Newsbrief for more information.

Chris sought input from the group on possible design and colours.

Several SC members indicated their interest in working with Chris on this project.

10. Next meeting – Monday, May 6th at 4 pm in the White Rock Library.

11. Adjournment – Moved by Helena.