

Fraser Valley Chapter Steering Committee Meeting

9 am, Monday, May 4, 2020 via Zoom

MINUTES

Members present: Leslie Beleski, David Liggat, Neil McNeill, Helena Munro, Mieke Quinn, Larry Weldon, Ralph White, Janet Whitehead, Clark Woodland

Regrets: Sandra De Best, Lynn Harding, Andrew McIndoe

Call to order and declare quorum.

1. Approve minutes from March 2nd meeting. Moved by Janet, seconded by Ralph.
Approved.
2. **Membership renewal update.** One new member (Ray Mar). Now have 101 FV members and 11 MV.
3. **Financial update.** See report attached. Mt. Vernon Hub & Spoke registration fees have been refunded to registrants except for June Gallagher who donated her \$40 registration fee to the chapter.
4. Mt. Vernon Hub and Spoke

Indefinitely postponed due to current restrictions and future concerns re. entering the US. Ride routes have been created on RidewithGPS.

Depending on how the BC social distancing requirements change, a hub & spoke in Sept. is a possibility (would not conflict with the one currently planned by the Victoria chapter).

5. Sub committee updates
 - Executive business plan – nothing to report
 - Social

Helena and Janet will follow up on the suggestions made (a social event via Zoom, a virtual Century ride and/or members posting their Century ride achievements).

- Communications

Agreed there is a need to communicate with FV members. Leslie indicated that a

Newsletter will be sent out by mid May.

Content suggestions

- importance of social distancing
- photos from rides people have taken
- links to suggested routes

- Safety, Education (incl. Legacy Funding), Advocacy, REC

Safety, education and REC on “pause”. Initial progress with REC has been positive and agreed involvement should continue.

Janet reported that BCCC is pursuing two amendments to the Motor Vehicle Act - safe passing distance of cyclists and allowing individual municipalities to adopt a default speed lower than 50 kph.

- Ride Coordination

Clark to follow up with Bruce McLean and Alec Laird re. expanding posting/editing authorities on the website.

David and Ralph to follow up with Leslie and Clark re. the suggestions sending emails with suggested routes (including trails and dikes) to FV members.

RidewithGPS

- possibly a workshop via Zoom
- David will talk to Jane Baker about the RidewithGPS workshop she gave to 050 members.

6. Old Business

- Name tags – on hold
- Business cards – new cards have been printed; will give cards to ride leaders
- Insurance – the policy has been renewed. See the May Newsbrief for an overview of the coverage.

7. New business

- CCCTS operational grant funding

Discussed document prepared by Neil, Janet and Clark (see attached).

Moved by Larry, seconded by Mieke that the concerns expressed should be communicated to the Board. Neil and Clark to follow up with Jenni Lynnea and Rick Borejsza. Approved

- Still need to fill the President Elect position.

8. Next meeting and location

Monday, June 1 via Zoom

9. Adjournment – 10:15 am

CCCTS FRASER VALLEY CHAPTER FINANCIAL REPORT

As of April 30, 2020

	<u>Chapter Funds</u>	<u>Legacy Funds</u>	<u>H & S Deposits</u>	<u>Total Funds</u>
VANCITY ACCOUNT				
Opening Balance	38.85	2,142.36		2,181.21
Hub and Spoke Registrations			40.00	40.00
Interest	<u>0.04</u>	<u>0.16</u>	<u>0.03</u>	<u>0.23</u>
Closing Balance	38.89	2142.52	40.03	2221.44
<u>FINANCIAL PROJECTION</u>				
Chapter Funds	38.89			
CCCTS funding	<u>400.00</u>	(Not yet received)		
Projected Funds Available	438.89			
Accrued Expenses to Date				
2020 AGM room and equipment rental	<u>161.00</u>			
Projected Unspent Funds	277.89			

Memo to: FV Chapter Steering Committee
From: Neil, Janet and Clark
Subject: CCCTS Chapter Operating Grant Funding
Date: April 30, 2020

Several years ago, the CCCTS Board encouraged our Fraser Valley (FV) cycle group to become an official chapter. At a meeting held on December 12, 2018, the FV members present voted unanimously to create the FV Chapter, adopt the Chapter constitution and create a Steering Committee.

Over the past 16 months, we have made considerable progress as a chapter - e.g., maintenance workshop, REC involvement, Mt. Vernon hub & spoke (unfortunately cancelled) and a number of projects using legacy funds that are planned for later in 2020.

In 2019, CCCTS gave us a \$400 operating grant to fund local Chapter-related activities. Of the \$400, \$160 was spent (room and A/V rental, refreshments) on the highly successful and well attended AGM held last October. \$200 was spent on renting space for Steering Committee meetings. (Note – as a cost saving measure we are no longer renting space for our Steering Committee meetings).

It was our understanding that we would receive an annual operating grant from CCCTS to fund local Chapter-related activities (including the AGM which is a requirement under our Chapter constitution). However, we now understand that the Board is considering not giving operating grants to chapters this year because of the unexpected cost to repair the website.

We are concerned about this possible loss of funding and seek the support of the rest of the Steering Committee to petition our case to the Board.

Our reasons for asking for continued operating grant funding are as follows.

1. We agree with the Board's decision a few years ago to create local chapters as there are a number of benefits for members, our communities and CCCTS. (Look at what we are doing in FV compared to our pre chapter status).
2. We believe having a strong, active chapter helps retain existing members and attract new ones which maintains/increases membership revenue for CCCTS.
3. Our 2019 funding was spent wisely – on Steering Committee meetings and AGM - for the directly benefit of FV members and, indirectly, CCCTS.
4. \$400 is a modest amount to support chapter activities. With 100 FV chapter members, a mere \$4 of each member's \$35 membership comes back to the chapter.
5. The Club's current financial position is very strong with the 2019 year-end financial statement showing a chequing/savings balance of \$133,000 (primarily reserves from prior years and legacy funds) and current liabilities of only \$20,000. So, the Club can well afford the cost to fix the website. Also, since the cost of fixing the website will have multi-year benefits, we think it should be considered a capital expenditure and be amortized over, say, 5 years.
6. Given the cancellation of tours, hub & spokes and even day rides this year, the Club should be doing everything it can to show its support local chapters and retain

members. Assuming that the social distancing regulations are relaxed by November, attending our chapter AGM will be one of the few benefits that our members will receive from their membership dues in 2020.

Assuming the SC supports the initiative to request that the CCCTS Board continue the 2019-chapter operating grant funding level for 2020, the next steps would be to communicate with Jenni Lynnea and Rick Borejsza (both are FV chapter members and CCCTS Board members).
